



SCORIS INTERNATIONAL SCHOOL-UGANDA



ADMISSION POLICY

PHILOSOPHY

At Scoris International School-Uganda (SISU), we believe in nurturing the unique potential of each student through a child-centered, inclusive environment that promotes curiosity, innovation, and moral integrity. Our goal is to develop inquisitive, knowledgeable, and caring individuals who embrace diversity, act ethically, and strive for personal and academic growth

SCHOOL MISSION

To deliver world class education that promotes academic excellence and cultivates a community of dynamic, confident, curious, and reflective learners with a global mind.

SCHOOL VISION

To be a distinguished international school recognized globally for empowering students to develop strong global minds.

SCHOOL CORE VALUES.

1. Integrity
2. Compassion.
3. Open mindedness.
4. Innovativeness.
5. Equity.
6. Reflectiveness.

Admissions at Scoris International School-Uganda

1. At SISU, we serve a vibrant and diverse community of students and families from a wide range of nationalities, cultures, and backgrounds. Our educational philosophy is rooted in providing a broad-based, inquiry-driven curriculum that uses English as the primary language of instruction. We are committed to fostering international-mindedness and global citizenship, preparing our students to thrive in an interconnected world guided by our core values.
2. Our admissions policy is thoughtfully designed to promote diversity and ensure that students who join SISU can benefit from our education. We shall aim to identify students whose needs align with our offerings, supporting their academic and personal growth throughout their educational journey. Admissions are open throughout the academic year.
3. Decisions are primarily based on a student's prior school records, if applicable, and a personal interview, during which students and their families demonstrate their commitment to our core values and educational philosophy.

Admission Procedure at Scoris International School-Uganda

1. Completion and Submission of Application

As part of our admissions process at SISU, all prospective students are required to complete an application form. This application serves as a vital step in our selection process, allowing us to gather essential information about each student's academic background, personal interests, and aspirations.

- a) Admission forms are obtainable from the principal's office or on the school website scorisinternationalschool.com. The online application form is designed to be user-friendly and accessible. Additionally, applicants may be asked to provide references or supporting documents to help us better understand their potential and readiness.
- b) We encourage all applicants to complete the form thoughtfully and accurately, as it helps us to assess their suitability for our academic community and to tailor our support to meet their individual needs.
- c) Completed admission forms may be submitted either via the school email (scorisinternationalschoolug@gmail.com) or physically to the principal's office.

2. Scheduling Appointment

The school leadership team will thereafter schedule an appointment with the prospective student together with his or her parents. This will give them an opportunity to discuss their child's educational needs and learn more about our school community and explore our curriculum, teaching philosophy, and support services.

3. Admissions Assessments

Where appropriate, the student may be invited to participate in pre-admission interviews. These help us gain a deeper understanding of the student's learning profile, strengths, and areas for development. The insights gained enable us to make informed decisions about the most suitable placement, ensuring a supportive and personalized educational experience.

Given the unique educational landscape of the IB curriculum and the importance placed on achieving the full IB Diploma for university admissions, if our assessments suggest that a student may struggle to complete the full IB Diploma, the IB Diploma Coordinator will conduct

a formal, individualized meeting with the parent of the applicant. During this meeting the coordinator will clearly explain the possible outcomes, including the potential that the student may finish the program without earning the full IB Diploma. In such cases, parents and students will be asked to acknowledge this understanding through a formal agreement.

4. Admission Decision

- a) The School Leadership Team will review all application materials and assessment results to make an admission decision and thereafter the applicant will be notified of the outcome promptly.
- b) All admissions are approved by the School Principal.

5. Enrolment Documentation

- a) To complete the enrollment process, families will need to provide the following documents:
 - i. Passports/ID of the student and parents/guardians.
 - ii. Valid Ugandan residence permit or visa (if applicable).
 - iii. Copy of the student's birth certificate.
 - iv. Medical examination report from a credible medical facility.
 - v. Two passport-sized photographs of the applicant
 - vi. Copy of recent Progress Report card from previous class, issued by the last school attended, or school leaving certificate from previous schools.
 - vii. Copy of previous public exams results (UNEB, Cambridge, MYP or equivalent)
 - viii. A reference report providing insights on the student's social behavior.

Note: the originals of all forms and certificates may be inspected.

6. English as an Official Language at Scoris International School-Uganda

English serves as the language of instruction across all our programmes. As part of our admissions procedure, an applicant may be assessed for English language proficiency. In instances where a learner has specific English language difficulties, the school in collaboration with the parents/guardians shall provide the necessary support.

7. Mother tongue support

At admission, the school collects information of the linguistic background of every student which includes mother tongue, language(s) most used by the student and family, language proficiency, and previous language of instruction to plan for continued linguistic support as per the SISU language policy.

8. Eligibility

- a) At SISU, we welcome applications from students coming from both international and local curriculum.
- b) For a student to qualify for admission to the IBDP, they should meet the following.
 - i. Completed MYP grade 10 or its equivalent.
 - ii. Average age of at least 16-19 years.

7. Waiting lists

In the event that a particular class at SISU is fully subscribed to, unselected applicants will be placed on the waiting list pending invitation room is available.

8. Transfers and Grade Placement

We usually place students in the continuing grade from their current schooling or the grade appropriate to their age. However, transfers will also take into consideration the student's previous educational records and seek to provide continuity in the progression of their ongoing education.

9. General

- a) **Appeals:** Applicants who may not be satisfied with the admission decision may appeal through a written application to the Head of School showing a justifiable cause.
- b) Admission to the school is granted at the sole discretion of the institution and may be put under review for special consideration by the school leadership team due to various reasons. These reasons include but are not limited to:
 - i. The inability to accommodate the student due to full enrolment.
 - ii. The assessment that the school cannot adequately meet the individual learning needs of the applicant.
 - iii. If the student has been previously expelled from another educational institution.

10. Expectations for Parents Following Admission

- a) Upon admission, students and parents will be required to read internalize and append consent on abidance with school regulations, student expectations, parent expectations, ICT user policy, as well as the academic honesty and integrity policy of the school.
- b) At SISU, we recognize that enrolling a student is a partnership between the school and families. Therefore, families whose children join our community are expected to demonstrate a committed partnership by:
 - i. Upholding and embodying the school's Vision and Mission, which emphasizes academic excellence, holistic development, and global citizenship.
 - ii. Adhering to the contractual obligations outlined in the enrollment agreement, including responsibilities related to attendance, conduct, and communication.
 - iii. Participating actively in school events such as informational presentations, workshops, and parent-teacher conferences, including the three-way conferences that foster collaboration among parents, teachers, and students.

- iv. Providing ongoing opportunities for their child to develop and express themselves in their mother tongue, recognizing the importance of cultural identity and linguistic diversity in their overall growth.

11. Dissemination and Review

This policy document will be communicated transparently to all key stakeholders, including staff, parents, and students. The policy will be subject to regular review to maintain its relevance, effectiveness, and alignment with the school's evolving needs and standards, with a mandatory comprehensive review scheduled every two years from the date of publication.

References

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